



Getting Started with ParentVUE

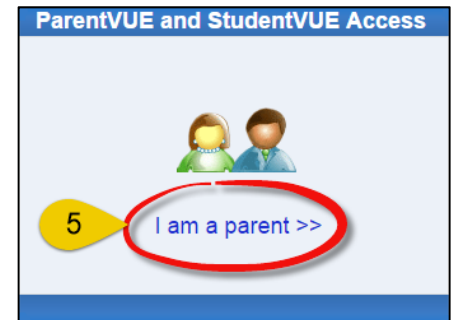
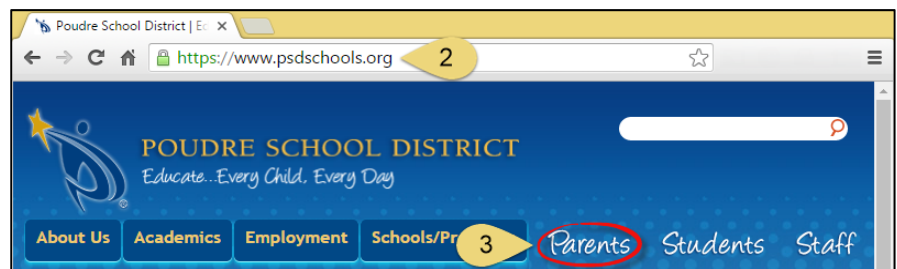
What is the ParentVUE Portal?

The ParentVUE portal allows parents/guardians to view their student's school information. The information is accessed directly from the student information system Synergy SIS.

While the website is accessible over the Internet, access is secured via logon and password. Parents can only see information about their students, and cannot see the records for other students. Parents may only view the information and cannot make changes to the student's records.

How to Access ParentVUE

1. Launch an internet browser
2. Go to: <http://www.psdschools.org>
3. Click the "Parents" link
4. Click the "ParentVUE" button
5. Click the "I am a parent>>" link



Note: You can also directly go to ParentVUE page by adding "/pvue" after the PSD website in your address bar <http://www.psdschools.org/pvue>

If you have already activated your account, go ahead and log in with the previously created Username and Password.

If you are logging in for the first time, click "I have an activation key and need to create my account>>".

Activating Your account

1. Read through the Privacy Statement and click the **"I Accept"** button to agree to the privacy agreement.
2. Type your **First Name, Last Name and Activation Key** exactly as they are stated in the email you received.
3. You will be asked to change your user name and password. Passwords are case sensitive and must consist of at least one number and at least one letter, and must be a minimum of 6 characters in length. Use the primary email provided in the email sent. Click **"Complete Account Activation"**.

Note: The activation process **only needs to be completed once**. However, if you have more than one child you will not have access to view his/her information until the **Education Rights is set by the school for each child**. For further assistance, please contact your child's school.

Step 1 of 3: Privacy Statement

Read through the following Privacy Statement and click the Accept button to agree to the privacy agreement

Access to ParentVUE/StudentVUE is a privilege not a right. ParentVUE/StudentVUE allows for parent/guardian(s) and student(s) to access student information through a secure internet connection. Poudre School District will provide all parent/guardians of currently enrolled students access to ParentVUE and currently enrolled students access to StudentVUE in order to monitor information and progress of a student in a confidential and secure setting. Poudre School District reserves the right to deny or cease access to ParentVUE/StudentVUE due to violation of stated use guidelines, court orders, or any other legal proceedings that limit availability of educational data.

Clicking I Accept means that you agree to the above Privacy Statement.

1 I Accept Return to login

Step 2 of 3: Sign In with Activation Key

Please enter your first name, last name and the 7 character authentication key (provided to you by the district), to activate your ParentVUE account:

First Name

Last Name

Activation Key

Continue to Step 3

2

Step 3 of 3: Choose user name and password

Welcome [redacted] To complete your account activation you will need to create your username and password. Remember that passwords are case sensitive. Your password can consist of numbers and letters and must be a minimum of 6 characters in length.

User Name

Password

Confirm Password

Primary E-Mail

Complete Account Activation

3

How to Access ParentVUE Mobile App

Download the ParentVUE App from the iTunes Store or Google Play.

1. Open the App
2. You will be prompted to enter your zip code
3. Select **Poudre School District** from the list of schools
4. Login using your username and password previously created and click **"Login"**



ParentVUE

Note: You can save your username and password by selecting the options on the login page. This will automatically log you into ParentVUE when you open the app.

Login

ParentVUE
powered by Synergy

Poudre School District

Username

Save Username

Password

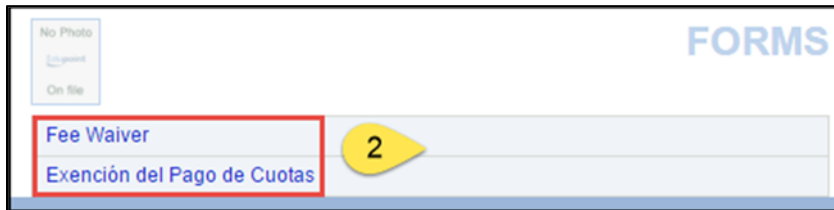
Save Password

Login

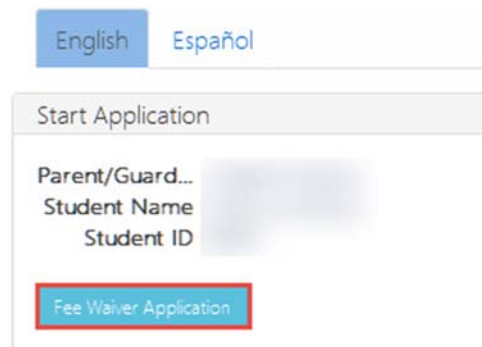
Submitting Permission to Share Fee Waiver



1. Click the Forms link
2. Select the appropriate language link which will direct you to the fee waiver application page.



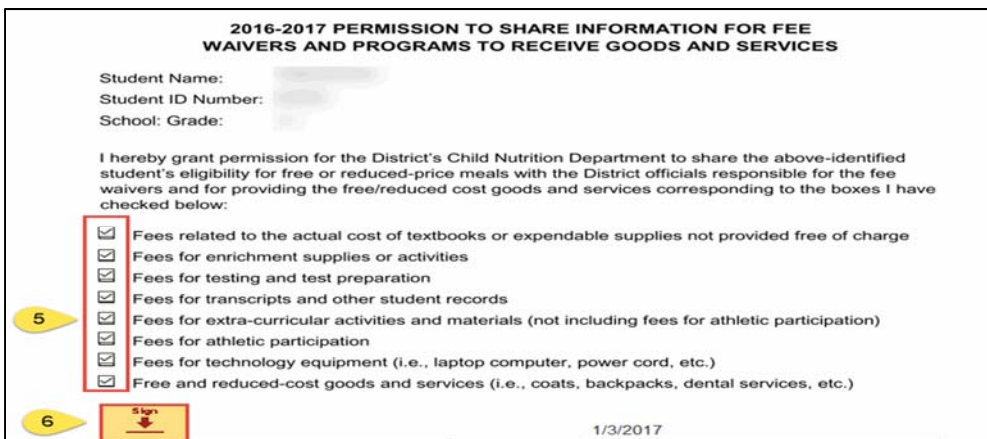
3. Click Permission to Share Information Fee Waiver Form
- ## Fee Waiver



4. Click Continue.



5. Read the document in its entirety. Click in the boxes next to the Fee Waiver Description.
6. Click the yellow Sign box above your name.



Click Finish.